



Automatic Data Processing Board Meeting
Wednesday, May 14, 2008

9:00 a.m.

Information Services Center
Sterling Building 3rd Floor Training Room
1255 Euclid Avenue, Cleveland, Ohio 44115



AGENDA

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL OF MEMBERS**
- D. DISPOSE OF MINUTES**
- E. READINGS OF ITEMS FOR CONSIDERATION BY THE ADP BOARD**
- F. REPORTS & COMMUNICATIONS FROM THE DIRECTOR OF THE INFORMATION SERVICES CENTER**
- G. PUBLIC COMMENT**
- H. MISCELLANEOUS BUSINESS AND COMMENTS BY MEMBERS OF THE ADP BOARD**
- I. EXECUTIVE SESSION**
- J. CONSIDERATION OF EMPLOYEE MATTERS AS PRESENTED IN EXECUTIVE SESSION**
- K. ADJOURNMENT**

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A. CALL TO ORDER; The chair will call the meeting to order.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL OF MEMBERS; report on absent members

D. DISPOSE OF MINUTES from **April 9, 2008** meeting.

E. READINGS OF ITEMS FOR CONSIDERATION BY THE ADP BOARD:

1. **FIRST READING** OF THE AGENDA AND VOTE

a. **Hardware / Software Request**

08-CZ-002 Sanitary Engineer, requesting authority for CSR# CZ080306 to purchase video conferencing equipment for the Sanitary Engineers Office. The amount will not exceed \$26,273.00.

08-JA-003 Justice Affairs, requesting authority for CSR# CE080220 to purchase thirty-one Dell Optiplex desktops and eleven flat panel LCD's with additional hardware. The amount will not exceed \$ 58,233.00.

08-DP-022 Information Services Center, requesting authority for CSR # DP080290 to purchase replacement batteries for powerware 160 UPS in ISC's computer room. This will expand capacity to 140 minute run time. The amount will not exceed \$65,000.00.

08-DP-023 Information Services Center, requesting the authority to purchase Computer Associates Anti-Virus and Anti-Spyware (5,000 licenses for workstations county-wide) for three years at a cost of \$26,850.00 and purchase Computer Associates Secure Content Manager spam filter (5,000 licenses for the Internet Gateway) for one year at a cost of \$10,700.00. The amount will not exceed \$37,550.00.

b. **Contracts / Amendment Request**

08-DP-021 Information Services Center, requesting authority to enter into a contract with Versitec for scanner maintenance at the Department of Work and Training. The contract will be effective from June 1, 2008 through May 31, 2009. The amount will not exceed \$33,820.00.

08-HT-002 Employment and Family Services, requesting authority to renew their contract with Northwoods Consulting Partners, Inc. This request is to continue service and support for their Premier Appointment Manager (PAM) at Virgil Brown Building and Neighborhood Family Service Centers. The contract will be effective from July 1, 2008 through June 30, 2009. The amount will not exceed \$96,460.00.

08-HT-003 Employment & Family Services, requesting authority to enter into a consulting and professional service contract with a local named Vital Resources. This company will provide consulting and expertise to convert EFS server software to the latest version of SQL database to SQL Server 2005. The contract will be effective June 16, 2008 through June 15, 2009. The amount will not exceed \$48,000.00.

08-HT-004 Employment & Family Services, requesting authority to continue with annual

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hosting, maintenance and support of Provider Gateway software and licensing. The contract will be effective May 20, 2008 through May 19, 2009. The amount will not exceed \$155,070.00.

c. Bids / Travel / Training / Other Request

No Submissions

2. SECOND READING OF THE AGENDA AND VOTE

a. Hardware / Software Request

No Submissions

b. Contracts / Amendment Request

c. Bids / Travel / Training / Other Request

No Submissions

3. READING AND PASSAGE OF ITEMS UNDER SUSPENSION OF RULES

a. Hardware / Software Request

08-EG-002 County Engineers/Sanitary Engineer, requesting authority for the purchase of additional Intergraph Licenses. This purchase is to upgrade the current licenses from individual to network licenses and add two additional licenses. The amount will not exceed \$ 69,084.30.

b. Contracts / Amendment Request

08-RE-001 County Recorder's Office, requesting the authority to renew their annual contract with Broma Information Technology Inc. for the Support and Maintenance of the Recorder's Document Management System. The time period is from February 1, 2008 through January 31, 2009. The amount will not exceed \$198,500.00.

c. Bids / Travel / Training / Other Request

No Submissions

4. CONSIDERATION OF ITEMS TABLED BY THE ADP BOARD

a. Hardware / Software Request

08-CL-001 Clerk of Court/Court of Common Pleas, requesting authority to renew their maintenance contract with Proware dba, Sadler NeCamp Financial Services. The time period is January 1, 2008 through January 31, 2009. The amount will not exceed \$1,599,985.00.

Tabled – pending Prosecutor's review.

08-DR-001 Domestic Relations Court, requesting authority to renew their current contract with Proware for three year period. The time period is January 1, 2008 through January 31, 2011. The amount will not exceed \$941,894.00.

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Tabled – pending Prosecutor's review

b. Contracts / Amendment Request

08-JV-001 Juvenile Court, requesting the authority to enter into contract with Sogeti USA LLC to provide maintenance and support services for Juvenile Court's iCase Management System. The contract time period is from February 1, 2008 through July 31, 2008. The amount will not exceed \$340,000.00.

Tabled- pending OBM's approval

08-JV-002 Juvenile Court, requesting the authority to enter into contract with Broma Information Technology, LLC to provide maintenance and support services for Juvenile Court's Docuware and its Document Management System. The contract time period is from February 1, 2008 through July 31, 2008. The amount will not exceed \$125,000.00.

Tabled- pending OBM's approval

c. Bids / Travel / Training / Other Request

No Submissions

F. REPORTS & COMMUNICATIONS FROM THE DIRECTOR OF THE INFORMATION SERVICES CENTER

1. Request approval of payments processed for the period **April 4, 2008** through **May 6, 2008** for a total amount **\$ 988,201.54**.
2. **No Submissions**
3. **No Submissions**

G. PUBLIC COMMENT

H. MISCELLANEOUS BUSINESS AND COMMENTS BY MEMBERS OF THE ADP BOARD

I. EXECUTIVE SESSION

1. Personnel Matters submitted for the Board's Consideration.

J. CONSIDERATION OF EMPLOYEE MATTERS AS PRESENTED IN EXECUTIVE SESSION

K. ADJOURNMENT